

## MINUTES

### HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

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The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, April 17, 2019 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:19 am and all of said persons were present: Commissioner Loretta ROBINSON, Commissioner Lee SPILMAN, Commissioner Eva GARCIA and Commissioner Maria GOMEZ.

Also, present was Fire Chief Dave PARKER, Aamanda CARRIER Office Manager, Francheska SANTIAGO Community Liaison, Jose GARCIA, Dante ORTIZ, Mathew LESTER, Kevin WHITE, Gregory KUENSTLER, John ZAPIEN, Andy PEREZ, Chris SZOSTAK, Ramon ARANA, Arthur NAVARRO with Aldine Fire & Rescue, and Adam TABAK district counsel with Coveler and Peeler.

#### 4.TO APPROVE THE MINUTES OF PRIOR MEETINGS:

Motion by Commissioner ROBINSON and seconded by GARCIA and approved with a vote 5 to 0 to approve the minutes of prior meetings.

5. TO RECEIVE THE TREASURE'S REPORT:

Office Manager CARRIER presented the treasure's report as of April 17, 2019:

Chase Checking Account Balance: \$120,410.39

Chase Tax Funds Balance: \$2,448,058.03

Texas Class Account-Real Estate- \$4,267,145.96

Texas Class Account-Reserve: \$8,301,184.31

Wells Fargo Account-Station #11 Construction balance: \$28,886.75

Wells Fargo-Sales Tax Collections balance: \$3,863,784.98

Prosperity Account-Billing Funds balance: \$173,114.76

Total in all accounts of \$19,122,967.62

Tax Collections collected year to date: \$1,244,647.26

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to accept the treasure's report for the month of April 2019.

**Commissioner LOYD opened item #12**

12.TO REVIEW, DISCUSS AND TAKE ACTION REGARDING PREPAYMENT OF THE DISTRICT'S LOANS PROCURED FOR THE CONSTRUCTION OF STATION 21 AND STATION 31:

Chief PARKER presented the board with the prepayment amounts for Station 31 and Station 21.

Prepayment Station 31: \$1,165,00.00

Prepayment Station 21: \$3,575,00.00

Motion by Commissioner ROBINSON and seconded by GARCIA and approved with a vote 5 to 0 to move forward with the prepayment stated above for Station 31 and Station 21.

**Commissioner LOYD opened item # 6**

6. TO PAY DISTRICT'S BILLS:

Motion by Commissioner SPILMAN and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to pay Districts bills.

7. TO APPROVE PROPERTY TX EXEMPTIONS FOR 2019:

Motion by Commissioner SPILMAN and seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to keep the same property tax exemptions for 2019 from last year 2018.

8. TO RECEIVE THE CHIEFS REPORT, INCLUDING FIRE SUPPRESSION, RESCUE AND RELATED ACTIVITIES, AS WELL AS REPORTS ON ANY TRAINING RECEIVED BY THE DISTRICTS PERSONNEL DURING THE PERVIOUS MONTH:

Report for the month of April 2019 presented by Chief VENEGAS; 213 total responses, 12 Mutual Aid provided, and 01 Mutual Aid received, average response time was 5:52 minutes. Tanker-11: 14 responses made. Calls year to date: 610.

Total Training hours: 1264:35 hours with approximately 80 personnel.

Additionally, Chief VENEGAS presented the board with quarterly cost savings report for the district for the amount of \$14,110.00.

Chief PARKER informed the board that there is a sign being made for Station 11's ground breaking, and will be completed before May 4<sup>th</sup>.

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve the chiefs report for the month of March 2019.

9. TO APPROVE ADDITIONAL TRAINING REQUESTED OR REQUIRED OF COMMAND STAFF, FIREFIGHTERS, AND DISTRICT PERSONNEL:

No action, item tabled.

10. TO REVIEW AND APPROVE REQUESTED REVISIONS TO THE DISTRICT'S 2019 BUDGET:

No action, item tabled.

11. TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION REGARDING THE CONSTRUCTION OF STATION 11:

Chief VENEGAS stated that he is still waiting on a physical permit form from TX Dot to continue to move forward with the construction of Station 11.

No action, item tabled.

13. TO REVIEW AND APPROVE REQUISITION REQUESTS SUBMITTED FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

No action, item tabled.

14. TO REVIEW THE DISTRICT'S FACILITIES, EQUIPMENT, VEHICLES AND APPARATUS:

No action, item tabled.

15. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH SAFETY CODE §775.251:

Chief PARKER presented the board with a total of 6 hose that failed inspection. (View attachments)

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve the disposal of the 6 hose.

16. TO RECEIVE A REPORT REGARDING SOCIAL MEDIA AND UPCOMING EVENTS FROM THE DEPARTMENTS PUBLIC RELATIONS REPRESENTATIVE:

Community Liaison SANTIAGO updated the board on working on the website to add new personnel that have been recently hired. SANTIAGO, also mentioned that the Facebook post of Station 41's land has been viewed by 2,250 people.

SANTIAGO also informed the board on the upcoming public relations event coming up:

1. Location: Buffalo Wild Wings  
Date: April 17, 2019  
Time: 4pm  
Event: Boys and Girls Club
2. Location: Richard Milburn Academy  
Date: April 18, 2019  
Time: 6pm  
Event: Child Abuse Awareness

17. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE § 551.071 GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH THE DISTRICTS LEGAL COUNSEL ON A MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENTAL BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THIS CHAPTER:

No action, item tabled

18. REVIEW DISCUSS AND TAKE ACTION ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICTS EMPLOYEES INCLUDING MEDICS, COMMAND STAFF, ADMINISTRATIVE STAFF:

No action, item tabled

19. EXECUTIVE SESSION PURSUANT TO GOVERNMENT CODE §551.074, TO DISCUSS DISTRICTS PERSONNEL MATTERS:

No action, item tabled

20. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

No action, item tabled

21. TO REVIEW AND APPROVE SUBMITTAL RECEIVED FROM THE DISTRICTS COMMISSIONERS SEEKING COMPENSATION AS PERMITTED BY TEXAS HEALTH AND SAFETY CODE §775.038:

Motion made by Commissioner SPILMAN, and seconded by Commissioner GARCIA with a vote of 5 to 0 to approve compensation for Commissioner SPILMAN, Commissioner GARCIA, Commissioner ROBINSON, Commissioner GOMEZ and Commissioner LOYD for the month of March 2019.

22. TO DISCUSS ANY NEW ITEMS WHICH NEED TO BE ON THE AGENDA FOR SUBSEQUENT DISTRICTS MEETINGS:

No action, item tabled.

23. TO RECEIVE PUBLIC COMMENT:

No action, item tabled.

24. ANNOUNCEMENTS:

No action, item tabled

225. ADJOURNMENT:

Commissioner ROBINSON moved for adjournment; Seconded by Commissioner GARCIA with a vote of 5 to 0 to adjourn the meeting.

**The meeting adjourned at 12:16 pm.**